

DATE SUBMITTED:

AGENDA BILL
CITY OF BREMERTON
CITY COUNCIL

BILL # _____

AB # 06-208

SUBJECT: Public Hearing and adoption of the 2007 Community Development Block Grant (CDBG) funding recommendations.

Committee Meeting Date: 09/27/06
COUNCIL MEETING Date: 10/04/06
Department: DCD - CDBG / HOME
Presenter: Betsy Howe and Marie Vila
Phone: 473-5211

SUMMARY: On May 17th, 2006, the City Council approved the 2007 CDBG / HOME Policy Plan which outlined the funding allocation process and included CDBG rules and regulations. The Citizens Advisory Committees (CACs) have completed their review process and the funding recommendations on the following pages have been made for your consideration and approval. If approved, these submissions will be sent to the Department of Housing and Urban Development (HUD) in the 2007 Annual Action Plan.

ATTACHMENTS: Staff memo, estimated allocation and distribution, project descriptions, and endorsement by CACs.

FISCAL IMPACTS (Include Budgeted Amount): Pass through HUD funding of \$633,802

APPROVALS:

DEPARTMENT DIRECTOR:

CITY ATTORNEY:

FINANCE DIRECTOR:

MAYOR:

FISCAL/BUDGET:

OPERATIONS:

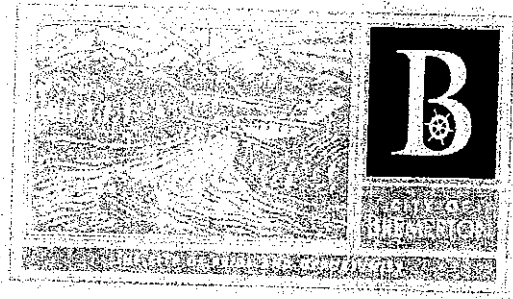
COUNCIL PRESIDENT:

[Handwritten signatures for Department Director, City Attorney, Finance Director, Mayor, Fiscal/Budget, Operations, and Council President]

P.H.
CONSENT AGENDA

RECOMMENDED MOTION: Move to approve 2007 funding recommendations and authorize the Mayor to execute contracts once all funding has been secured and HUD has approved the Annual Action Plan.


COUNCIL ACTION: Approve Deny Table Continue No Action



**DEPARTMENT OF
COMMUNITY DEVELOPMENT**

MEMORANDUM

To: Bremerton City Council

From: Betsy Howe, CDBG / HOME Program Administrator 
Marie Vila, CDBG / HOME Program Coordinator

Date: September 7, 2006

Re: 2007 Community Development Block Grant (CDBG) Funding Recommendations

On May 17th, 2006, the City Council approved the 2007 CDBG / HOME Policy Plan which outlined the funding allocation process and included CDBG rules and regulations.

Applications for 2007 CDBG funding were due on July 21, 2006 at 5:00 PM (with no exceptions). Once received, applications were screened by CDBG staff for completeness, eligibility, and consistency with the Consolidated Plan. All applications passed and were then given to the CACs who reviewed them and interviewed the applicants. This process is now complete and the funding recommendations on the following pages have been made for your consideration and approval. Public comments have been solicited for thirty days prior to the October 4th hearing. Any comments received will be communicated with the Council.

All funding approvals are contingent upon 2007 funding from the Department of Housing and Urban Development (HUD), reallocated funds from previous years, and program income. Because this is an estimate and not an exact number, provisions are made in the CAC recommendations for the possibilities of more or less funding. If approved, these funding recommendations will be submitted to HUD in the 2007 Annual Action Plan due 11/15/06.

No contracts will be signed until all funding is in place.

Attachments:

- 2007 estimated allocation and distribution of CDBG funds
\$126,397 for Administration, **\$96,615** for Public Service projects and **\$410,790** for Capital and Economic Development projects.
- Project descriptions
- Allocation figures and endorsement by the Citizens Advisory Committees

Should you have any questions or concerns regarding any of these items please do not hesitate to contact Betsy at 473-5211 or Marie at 473-5375.

2007 CDBG APPLICATION PROCESS			
	AMOUNT REQUESTED	FUNDING RECOMMENDATION	
PLANNING AND ADMINISTRATION			
\$126,397 AVAILABLE (estimate)			
CDBG Administration	\$126,397		\$126,397
TOTAL	\$126,397		\$126,397
PUBLIC SERVICE			
\$96,615 AVAILABLE (estimate)			
Bremerton Services Association	\$18,750		\$18,750 (100%)
Kitsap Sexual Assault Center	\$16,600		\$10,790 (65%)
Kitsap Community Resources	\$30,000		\$19,500 (65%)
RMH Services	\$13,500		\$8,775 (65%)
YMCA of Kitsap County	\$12,000		\$7,800 (65%)
City of Bremerton Parks Department	\$16,000		\$8,000 (50%)
Kitsap Boys and Girls Club	\$10,000		\$5,000 (50%)
Kitsap Literacy Council	\$13,500		\$6,750 (50%)
YWCA	\$20,000		\$5,000 (25%)
Catholic Community Services	\$25,000		\$6,250 (25%)
All funding recommendations are based on an estimated allocation from the Department of Housing and Urban Development and contingent upon the receipt of said funds. Projects are listed in order of priority. Should more funding be received, it will be distributed evenly starting with the applicants funded at the 65% level until those projects are funded at 100%, then to those funded at 50%, then those funded at 25%. Should less funding be received, funding cuts will begin with those funded at the 25% level, then the 50% level, and so on.			
TOTAL Public Services	\$175,350		\$96,615

CAPITAL AND ECONOMIC DEVELOPMENT			
\$410,790 AVAILABLE (estimate)		AMOUNT REQUESTED	FUNDING RECOMMENDATION
City of Bremerton Public Works Department	ADA Curbscuts	\$60,000	\$50,000 ✓
Kitsap Community Resources	New Services Center	\$200,000	\$200,000 ✓
City of Bremerton Parks Department (Jarstad Pool)	Locker Room Upgrades	\$21,800	\$21,800 ✓
City of Bremerton Parks Department	Eastpark Upgrade	\$98,500	\$88,500 ✓
Kitsap Community Resources	Weatherization	\$100,000	\$50,490 ✓
Kitsap County Community Development Corp	Small Business Program	\$50,000	\$0
City of Bremerton Public Works Department	New Sidewalks	\$45,000	\$0
Archdiocesan Housing Authority (Max Hale)	Storefront Renovation	\$359,000	\$0
All funding recommendations are based on an estimated allocation from the Department of Housing and Urban Development and contingent upon the receipt of said funds. Projects are listed in order of priority. Should more funding be received, the alternate projects below will be funded in the order listed. Should less funding be received, funds will be cut starting with the lowest priority funded project.			
Alternate #1: COB Public Works Dept.	ADA Curbscuts		\$10,000
Alternate #2: COB Parks Dept.	Eastpark Upgrades		\$10,000
Alternate #3: Kitsap Community Resources	Weatherization		\$49,510
TOTAL Capital and Economic Development		\$940,500	\$410,790
TOTAL ALL FUNDING		\$1,242,247	\$633,802

2007 CDBG PROJECT DESCRIPTIONS

City of Bremerton Department of Community Development – Program Administration

Requested: \$126,397

CDBG funds will provide operating costs for overall program administration, including salaries for the CDBG Program Administrator and the CDBG Program Coordinator and reimbursement to the City for other costs such as information technology, public information, telecommunications, and any required training and travel.

Recommended: \$126,367

Public Services Projects

Bremerton Services Association – Chuckwagon Meals on Wheels

Requested: \$18,750

CDBG funds will be used toward the cost of 15,000 nutritious meals which volunteers will deliver to 150 homebound, low-income elderly persons residing in Bremerton. CDBG funds will be used only toward the meal cost.

Recommended: \$18,750

Kitsap Sexual Assault Center – Child Abuse Intervention

Requested: \$16,600

CDBG funds will be used to fund a portion of a Child and Family Advocate's salary who will provide advocacy and crisis intervention services for 31 children who have been sexually abused and their non-offending family members.

Recommended: \$10,790 (for services for 20 children)

Kitsap Community Resources – Emergency and Transitional Housing Services

Requested: \$30,000

CDBG funds will be used to provide staff support to all Housing Services Programs that serve Bremerton residents who are homeless, formerly homeless, or at risk of homelessness.

Recommended: \$19,500

RMH Services – Untreated Mentally Ill

Requested: \$13,500

CDBG funds will be used to cover operating and personnel costs for a volunteer case manager / psychiatric nurse and a part-time janitor to treat severely mentally ill clients.

Recommended: \$8,775

Kitsap Family YMCA – Childcare Scholarships

Requested: \$12,000

CDBG funds will be used to provide scholarships which will enable 41 low-income and very low-income children to participate in Latchkey Childcare and Summer Camp.

Recommended: \$7,800 (for 26 scholarships)

City of Bremerton Parks Department – Family Playgrounds at Evergreen and Matan Parks

Requested: \$16,000

CDBG funds will be used to provide the Evergreen and Matan Park neighborhoods with a staffed summer playground program for children ages 6-12, lunch service for children 0-18, and provide Tuesday Evening Family Special Events and Concerts.

Recommended: \$8,000

Kitsap Boys & Girls Club – Naval Avenue Program

Requested: \$10,000

CDBG funds will be used for the Kitsap Boys and Girls club during their first year of operation by supporting the salaries of caring adult professionals who conduct program activities.

Recommended: \$5,000

Literacy Council of Kitsap – Computer Lab for Literacy

Requested: \$13,500

CDBG funds will be used to strengthen and expand their programs through small– group instruction using existing computer lab, offering math and language labs and GED online to 250 people.

Recommended: \$6,750 (for 125 people)

YWCA of Kitsap County – YWCA ALIVE Bilingual Legal Advocate

Requested: \$20,000

CDBG funds will be used to support staffing and operational costs for one FTE bilingual advocate for victims of domestic violence.

Recommended: \$5,000

Catholic Community Services – Benedict House

Requested: \$25,000

CDBG funds will be applied to daily operating costs of Benedict House, a facility for homeless men and homeless men with children. Costs will include salaries, benefits, facility upkeep and other allowable costs.

Recommended: \$6,250

City of Bremerton Public Works Department – ADA Curbcuts

Requested: \$60,000

CDBG funds will be used to construct the highest priority sidewalk (wheelchair) ramps as ranked by the City's "ADA Sidewalk Access Prioritization" developed by the City's Disability Action Committee. Approximately 28 ramps will be constructed.

Recommended: \$50,000 (for 23 ramps)

(\$10,000 additional as alternate project for 28 total ramps)

Kitsap Community Resources – KCR Bremerton Community Services Center

Requested: \$200,000

CDBG funds will be used to complete construction of a 21,200 square foot LEED certified 'Green' office building and 8,000 square foot parking structure for KCR services: Employment Training, AmeriCorps, WIC, Food Services kitchen, and agency administration.

Recommended: \$200,000

City of Bremerton Parks Department – Jarstad Aquatic Center Locker and Rest Room Improvements

Requested: \$21,800

CDBG funds will be used to increase sanitation and user comfort by replacing worn fixtures, partitions, sinks, mirrors, installing new traps, and repairing the drain line. The locker area floor will be disinfected and sealed with a washable, non slip coating material.

Recommended: \$21,800

City of Bremerton Parks Department – East Park Improvements

Requested: \$98,500

CDBG funds will be used to install an irrigation system, picnic tables, and landscaping at East Park.

Recommended: \$88,500 (\$10,000 additional as alternate project)

Kitsap Community Resources – Weatherization Program

Requested: \$100,000

CDBG funds will be used to provide weatherization services, related minor home repair, and health and safety measures to 12 low income owner occupied households in Bremerton.

Recommended: \$50,490 (for 6 households)

(\$49,510 additional as alternate project for 12 total households)

Kitsap County Community Development Corporation – Small Business Program

Requested: \$50,000

CDBG funds will be used for operating expenses and a revolving loan fund for the municipal corporation that manages the revolving loan fund.

Recommended: \$0

City of Bremerton Public Works Department – New Sidewalk Construction

Requested: \$45,000

CDBG funds will be used to respond to community needs for safe pedestrian access by constructing high-priority sidewalk in low-income areas. Approximately 500 feet of sidewalk (depending on site-specific characteristics) will be built. The project will emphasize improving safety on a school walking route and will be selected in consultation with the Bremerton School District.

Recommended: \$0

Archdiocesan Housing Authority – Max Hale Storefront Renovation

Requested: \$359,000

CDBG funds will be used for renovation and construction of 8500 square feet that include the Historical Bar area and tidy up the exterior for identified commercial tenant. The project will enhance the local job market by pledging 12 new jobs and services to public by providing daytime and nightlife activities that reflect Bremerton's planning vision. Additional income from commercial space will be used for operations and maintenance for existing low income housing that serves 53 residents.

Recommended: \$0



Department of Community Development
 CDBG/HOME Programs
 345 6th Street, Suite 600
 Bremerton, WA 98337

City of Bremerton
 Community Development Block Grant (CDBG)
 Funding recommendations for 2007
 Public services projects in order of priority

<u>Project</u>	<u>Applicant</u>	<u>Recommended Funding</u>
Chuckwagon Meals	Bremerton Services Assoc	\$18,750
Child Abuse Intervention	Kitsap Sexual Assault Cntr	\$10,790
Kitsap Community Res.	Transitional Housing	\$19,500
RMH Services	Untreated Mentally Ill	\$8,775
YMCA	Childcare Scholarships	\$7,800
COB Parks Dept	Playgrounds Program	\$8,000
Kitsap Boys and Girls Club	Kitsap Outreach	\$5,000
Kitsap Literacy Council	Computer Lab for Literacy	\$6,750
YWCA	Bilingual Advocate	\$5,000
CCS Benedict House	Benedict House Operations	\$6,250
Total		\$96,615

Tina Davis
 Tina Davis

Faye & Flemish
 Faye Flemister

Judy Friedberg-Nerf
 Judy Friedberg-Nerf

Barbara Mail
 Barbara Mail

Ronald Smith
 Ronald Smith

Betsy Howe
 Betsy Howe
 CDBG Program Administrator

8-31-06
 Date

