

**AGENDA BILL**  
CITY OF BREMERTON  
CITY COUNCIL

**SUBJECT:** 2006 CDBG Allocation  
Proposal

Committee Meeting Date:	<u>10/12/05</u>
COUNCIL MEETING Date:	<u>10/19/05</u>
Department:	<u>DCD-Grants</u>
Presenter:	<u>Howe-Morgan</u>
Phone:	<u>5375</u>

**SUMMARY:** This bill requests the support of the Council in the assignment of federal grant funds to certain public and non-profit agencies who have applied for the money. Proposed block grant allocations and HUD-required annual action plan are delivered to the Council yearly following deliberations by two Citizen Advisory Committees, according to an approved Policy Plan. The one-year action plan is part of and will be submitted to HUD with the 2006-2010 Consolidated Plan discussed elsewhere.

**ATTACHMENTS:** 2006 Proposed Distribution of CDBG Funds, Tentative applicant awards.

**FISCAL IMPACTS** (Include Budgeted Amount): Pass-through funds only

**APPROVALS:**

DEPARTMENT DIRECTOR:

CITY ATTORNEY:

FINANCE DIRECTOR:

MAYOR:

*[Handwritten signatures for Department Director, City Attorney, Finance Director, and Mayor]*

FISCAL/BUDGET:

OPERATIONS:

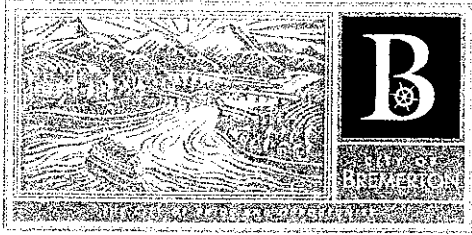
COUNCIL PRESIDENT:

*[Handwritten signatures for Fiscal/Budget, Operations, and Council President]*

CONSENT AGENDA <input type="checkbox"/> <i>[Handwritten "NO" in a circle]</i>
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**RECOMMENDED MOTION:** Move to approve the proposed 2006 CDBG priorities and authorize the allocations.

**COUNCIL ACTION:**  Approve     Deny     Table     Continue     No Action



*Department of Community Development  
Grant and Loan Programs*

*MEMORANDUM*

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To: Bremerton City Council  
From: Hugh Morgan, Programs Administrator  
Date: 9/30/2005  
Re: 2006 Community Development Block Grant Allocation Proposals

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Citizen Advisory Committees evaluating public services, capital improvement, housing and economic development applications for funding have completed their work.

The first attachment details 2006 proposed receipt of funds, while the second attachment details applicants, project names, proposed funding and committee rating.

Following Council Approval, a One-year Action Plan will be submitted to the Department of Housing and Urban Development as required. This plan is included with the 2006-2010 Consolidated Plan considered elsewhere at this time by the Council.

Funding income is estimated only. The City typically gets an estimate of federal grant dollars in February or March each year and a formal contract in April or May. Reprogrammed funds are available immediately and Program Income is subject to adjustments pending the City's balancing of accounts in January.

## 2006 PROPOSED DISTRIBUTION OF CDBG FUNDS

### Estimated Funding Available for the 2006 CDBG Allocation Process \*

Estimate of 2006 Entitlement (2005 Allocation)	541,603
Estimated Residential Rehabilitation Revolving Loan Fund (PI)	125,000
Estimated Program Income (PI) Available	275,000
<b>Total Entitlement + PI</b>	<b>941,603</b>
Reallocated Funds prior year projects:	45,000
<b>Total Available for allocation</b>	<b>986,603</b>
Available for 2006 Public Service (15% of entitlement + PI )	141,240
Available for COB DCD 2006 Planning and Admin (20% of entitlement + PI)	188,321
subtotal	<b>329,561</b>
Residential Rehabilitation Loan Program	125,000
Available for Capital Projects ( 65% of entitlement + PI + recaptured capital project funds)	<b>532,042</b>
* All amounts are tentative	<u><b>986,603</b></u>

2006 CDBG ALLOCATION PRIORITIES

FY Agency	ProjectName	AmntFunded	Priority
06 City of Bremerton	Administration	187,363	
06 City of Bremerton	Housing Rehab Loans	125,000	
Public Services			
06 Bremerton Foodline	Agency Salaries	21,150	125.00
06 Kitsap Family YMCA	Childcare Scholarships	10,000	121.25
06 Bremerton Services Association	Chuckwagon Meals on Wheels for Bremerton S	17,600	120.00
06 Kitsap Community Resources (KCR)	Housing Counseling Program	30,000	108.75
06 City of Bremerton Parks and Recreation	Playground Program	16,000	100.00
06 Catholic Community Services	Benedict House	25,000	90.00
06 Kitsap Sexual Assault Center	Child Abuse Intervention	15,015	83.75*
06 Washington CASH	Small Business Counseling	6,475	83.75**
		<b>141,240</b>	
Capital Improvements/Economic Development			
06 Kitsap Community Resources (KCR)	Community Services Center	250,000	124.00
06 Kitsap County Consolidated Housing Authority	Start-up Costs for New Markets Tax Credits	50,000	105.20
06 Kitsap Community Resources (KCR)	Weatherization/Minor Home Repair	75,000	102.00
06 Bremerton Foodline	Security Improvement	8,000	101.40
06 Kitsap County Community Development Corporation	Staffing and Revolving Loan Fund	60,000	100.40
06 Peninsula Services	Business Development and Marketing	30,000	97.00
06 City of Bremerton Public Works	Sidewalk access ramps	60,000	91.00
		<b>533,000</b>	

\* Priority ties were broken by committee vote.

\*\* Projects above the heavy lines are likely to be funded. Projects below the heavy lines are alternates.



# First Program Year Action Plan

The CPMP First Annual Action Plan includes the SF 424 and Narrative Responses to Action Plan questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

**SF 424**

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

10/27/2005	Applicant Identifier	<b>Type of Submission</b>	
Date Received by state	State Identifier	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	Federal Identifier	<input type="checkbox"/> Construction	<input type="checkbox"/> Construction
		<input checked="" type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
City of Bremerton		WA530132 BREMERTON	
345 6th Street, Suite 600		DUNS: 556846970	
0		Organizational Unit	
Bremerton	Washington	Community Development	
983371873	Country U.S.A.	Grant and Loan Programs	
<b>Employer Identification Number (EIN):</b>		Kitsap	
91-6001231		Program Year Start Date (01/01/2006)	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Local Government: City		Specify Other Type	
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Numbers; Descriptive Title of Applicant Project(s); Areas Affected by Project(s) (cities, Counties, localities etc.); Estimated Funding			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
CDBG Project Titles -City of Bremerton Administration -City of Bremerton Housing Rehab Loans -Bremerton Foodline Agency Salaries -Kitsap Family YMCA Childcare Scholarships -Bremerton Services Association Chuckwagon Meals on Wheels for Bremerton Seniors -Kitsap Community Resources (KCR) Housing Counseling Program -City of Bremerton Parks and Recreation Playground Program -Catholic Community Services Benedict House -Kitsap Sexual Assault Center Child Abuse Intervention -Washington CASH Small Business Counseling -Kitsap Community Resources (KCR) Community Services Center		Description of Areas Affected by CDBG Project(s) Limited to City of Bremerton, generally by qualified LMC.	

City of Bremerton

-Kitsap County Consolidated Housing Authority Start-up Costs for New Markets Tax Credits -Kitsap Community Resources (KCR) Weatherization -Bremerton Foodline Security Improvement -Kitsap County Community Development Corporation Staffing and Revolving Loan Fund -Peninsula Services Business Development and Marketing -City of Bremerton Public Works Sidewalk access ramps			
\$541,603 CDBG Grant Amount (Last year-estimated funding expected Spring, 2006)	\$972,652 Additional HUD Grants(s) Leveraged	Describe - Co-funding from Kitsap County CDBG entitlement	
\$1,392,276 Additional Federal Funds Leveraged	\$1,807,654 Additional State Funds Leveraged		
\$260,374 Locally Leveraged Funds	\$3,703,519 Grantee Funds Leveraged		
\$400,000 Anticipated Program Income	Other (Describe)		
Total Funds Leveraged for CDBG-based Project(s)		\$8,536,475	
<b>Home Investment Partnerships Program</b>		14.239 HOME	
HOME Project Titles		Description of Areas Affected by HOME Project(s)	
\$HOME Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOME-based Project(s)			
<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
<b>Emergency Shelter Grants Program</b>		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	

\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process?	
WA District 6	WA District 6	<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input checked="" type="checkbox"/> No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	Program has not been selected by the state for review

Person to be contacted regarding this application		
Hugh	0	Morgan
Programs Administrator	360.473.5375	0
hugh.morgan@ci.bremerton.wa.us	www.ci.bremerton.wa.us	0
Signature of Authorized Representative		Date Signed

# Narrative Responses

## GENERAL

### Executive Summary

The Executive Summary is optional, but encouraged. If you choose to complete it, please provide a brief overview that includes major initiatives and highlights that are proposed during the next year.

Program Year 1 Action Plan Executive Summary:

The City of Bremerton is in the midst of a renovation. After several years of concentration on major elements in the downtown landscape, the focus is shifting to provision of quality affordable housing for all income levels. The City's Year 1 Plan, addressing only the CDBG funds received (Kitsap County is the lead in the HOME consortium) focuses attention on providing jobs, business opportunity and economic development to restart the local economic engine. In a companion effort, the basic services to unserved populations continue with support for food services, assistance and protection for those who are abused, and loans for housing rehabilitation.

Beyond funded activities, the City expects to continue its role as a facilitator as it engages community organizations that work together to provide a continuum of care for the homeless, housing ownership especially among low-income buyers, and economic development that ranges from businesses starting in self-employment to those established and growing.

### General Questions

1. Describe the geographic areas of the jurisdiction (including areas of low income families and/or racial/minority concentration) in which assistance will be directed during the next year.

2. Describe the basis for allocating investments geographically within the jurisdiction (or within the EMSA for HOPWA) (91.215(a)(1)) during the next year and the rationale for assigning the priorities.
3. Describe actions that will take place during the next year to address obstacles to meeting underserved needs.

Program Year 1 Action Plan General Questions response:

1. CDBG Project allocations will again be focused on the eligible Census Tracts in the City of Bremerton. In a revitalization effort that began with downtown redevelopment during the early part of this century, the entire City was eligible for grant funds. Now, with economic conditions improving, several census tracts are now above 51% low-mod income. The City has gradually taken steps with subrecipients to more narrowly describe those served, as in LMC or specific census tracts. That effort will continue.
2. Allocations continue to be made on the basis of application from the community. Requests are measured against priorities and goals stated in the Strategic Plan in sections related to Housing, Homeless, Non-homeless, Special Needs and Economic Development.
3. Significant local efforts will be undertaken to identify barriers to and remedies for lack of affordable housing. The Strategic Plan identifies the need for shelter as basic to all other needs in this area at this time. Concurrent with developing strategies and options for making shelter affordable will be the onset of redevelopment efforts for the 600-unit Westpark Housing Project owned by the Bremerton Housing Authority.

## **Managing the Process**

1. Identify the lead agency, entity, and agencies responsible for administering programs covered by the consolidated plan.
2. Identify the significant aspects of the process by which the plan was developed, and the agencies, groups, organizations, and others who participated in the process.
3. Describe actions that will take place during the next year to enhance coordination between public and private housing, health, and social service agencies.

Program Year 1 Action Plan Managing the Process response:

1. The City of Bremerton's Department of Community Development is the lead agency administering the CDBG program and HOME funds available to the City in a consortium with Kitsap County. This is more broadly detailed in the Strategic Plan.
2. Public participation for this first plan year was encompassed in the 5-year planning process and is described in the Strategic Plan.

3. Two existing organizations, the Kitsap Continuum of Care and the Kitsap Housing Coalition provide monthly continuity and coordination in the delivery of services and information. The City is a party to both organizations. Beyond existing organizations, the City and County are developing a joint-application process with United Way of Kitsap County. It is expected that potential for collaborative funding, goals setting and monitoring will grow from this beginning.

## **Citizen Participation**

1. Provide a summary of the citizen participation process.
2. Provide a summary of citizen comments or views on the plan.
3. Provide a summary of efforts made to broaden public participation in the development of the consolidated plan, including outreach to minorities and non-English speaking persons, as well as persons with disabilities.
4. Provide a written explanation of comments not accepted and the reasons why these comments were not accepted.

\*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

Program Year 1 Action Plan Citizen Participation response:

Details of citizen participation are part of the Strategic Plan submitted with this Action Plan. They were concurrent events. The Strategic Plan Additional Folder contains copies of newspaper advertising and flyers alerting interested parties to the planning process.

## **Institutional Structure**

1. Describe actions that will take place during the next year to develop institutional structure.

Program Year 1 Action Plan Institutional Structure response:

1. The City's institutional structure is expected to change little during the coming year. In a recent vote, City Council rejected for a second time the consolidation of the City and County Housing Authorities. For the time being, the two organizations will continue as they have, although the City employs the Kitsap County Consolidated Housing Authority as its revitalization developer.

## **Monitoring**

1. Describe actions that will take place during the next year to monitor its housing and community development projects and ensure long-term compliance with program requirements and comprehensive planning requirements.

Program Year 1 Action Plan Monitoring response:

1. City and County expect to monitor according to the Strategic Plan. In particular, the two program agencies expect to continue all efforts to monitor jointly-funded projects together or by written agreements detailing the responsibilities of the parties.

### **Lead-based Paint**

1. Describe the actions that will take place during the next year to evaluate and reduce the number of housing units containing lead-based paint hazards in order to increase the inventory of lead-safe housing available to extremely low-income, low-income, and moderate-income families.

Program Year 1 Action Plan Lead-based Paint response:

1. Assessment and abatement will continue as in recent history with subrecipient Kitsap Community Services (KCR) employing the technical tools to evaluate hazards in projects they are funded to complete. KCR will serve the City in its rehab loan program and additional housing rehabilitation efforts as needed.

## **HOUSING**

### **Specific Housing Objectives**

\*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve during the next year.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 1 Action Plan Specific Objectives response:

1. The City's Residential Rehabilitation Program continues for another year. At least five new loans ranging from \$5,000-\$25,000 will be made in Year 1.
2. The City as a consortium partner with Kitsap County has detailed other initiatives in the Strategic Plan and Needs.xls workbook.

### **Needs of Public Housing**

1. Describe the manner in which the plan of the jurisdiction will help address the needs of public housing and activities it will undertake during the next year to encourage public housing residents to become more involved in management and participate in homeownership.

2. If the public housing agency is designated as "troubled" by HUD or otherwise is performing poorly, the jurisdiction shall describe the manner in which it will provide financial or other assistance in improving its operations to remove such designation during the next year.

Program Year 1 Action Plan Public Housing Strategy response:

1. The Bremerton Housing Authority has discussed its issues and plans in the Strategic Plan's Needs of Public Housing section. Central to the BHA's effort to provide ownership opportunities for present renters will be the redevelopment of Westpark and the coordination of efforts with Kitsap County Consolidated Housing to provide new affordable homes both within and outside of the City. Present programs for down payment assistance will continue to help first-time homebuyers.

### **Barriers to Affordable Housing**

1. Describe the actions that will take place during the next year to remove barriers to affordable housing.

Program Year 1 Action Plan Barriers to Affordable Housing response:

1. Several community organizations are calling meetings to more clearly detail the scope, options and recommendations for over coming present affordability barriers. a concert of efforts will include economic development to bring salaries and wages to higher levels, policy and financial incentives to builders and developers to create and possibly set-aside some number of units for low-income buyers, and incorporation of the needs of low-income buyers in the plans for revitalizing the City in general.

### **HOME/ American Dream Down payment Initiative (ADDI)**

1. Describe other forms of investment not described in § 92.205(b).
2. If the participating jurisdiction (PJ) will use HOME or ADDI funds for homebuyers, it must state the guidelines for resale or recapture, as required in § 92.254 of the HOME rule.
3. If the PJ will use HOME funds to refinance existing debt secured by multifamily housing that is that is being rehabilitated with HOME funds, it must state its refinancing guidelines required under § 92.206(b). The guidelines shall describe the conditions under which the PJ will refinance existing debt. At a minimum these guidelines must:
  - a. Demonstrate that rehabilitation is the primary eligible activity and ensure that this requirement is met by establishing a minimum level of rehabilitation per unit or a required ratio between rehabilitation and refinancing.
  - b. Require a review of management practices to demonstrate that disinvestments in the property has not occurred; that the long-term needs of the project can be met; and that the feasibility of serving the targeted population over an extended affordability period can be demonstrated.

- c. State whether the new investment is being made to maintain current affordable units, create additional affordable units, or both.
  - d. Specify the required period of affordability, whether it is the minimum 15 years or longer.
  - e. Specify whether the investment of HOME funds may be jurisdiction-wide or limited to a specific geographic area, such as a neighborhood identified in a neighborhood revitalization strategy under 24 CFR 91.215(e)(2) or a Federally designated Empowerment Zone or Enterprise Community.
  - f. State that HOME funds cannot be used to refinance multifamily loans made or insured by any federal program, including CDBG.
4. If the PJ is going to receive American Dream Down payment Initiative (ADDI) funds, please complete the following narratives:
- a. Describe the planned use of the ADDI funds.
  - b. Describe the PJ's plan for conducting targeted outreach to residents and tenants of public housing and manufactured housing and to other families assisted by public housing agencies, for the purposes of ensuring that the ADDI funds are used to provide down payment assistance for such residents, tenants, and families.
  - c. Describe the actions to be taken to ensure the suitability of families receiving ADDI funds to undertake and maintain homeownership, such as provision of housing counseling to homebuyers.

Program Year 1 Action Plan HOME/ADDI response:

Bremerton will continue to use ADDI funds it receives in as a consortium member with Kitsap County. Funds used for down payment assistance range from \$5,000-10,000 and are loaned for 15-years. Payments of interest-only at 3% is required of the borrower.

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## HOMELESS

### Specific Homeless Prevention Elements

\*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Sources of Funds—Identify the private and public resources that the jurisdiction expects to receive during the next year to address homeless needs and to prevent homelessness. These include the McKinney-Vento Homeless Assistance Act programs, other special federal, state and local and private funds targeted to homeless individuals and families with children, especially the chronically homeless, the HUD formula programs, and any publicly-owned land or property. Please describe, briefly, the jurisdiction's plan for the investment and use of funds directed toward homelessness.
2. Homelessness—In a narrative, describe how the action plan will address the specific objectives of the Strategic Plan and, ultimately, the priority needs identified. Please also identify potential obstacles to completing these action steps.

3. Chronic homelessness—The jurisdiction must describe the specific planned action steps it will take over the next year aimed at eliminating chronic homelessness by 2012. Again, please identify barriers to achieving this.
4. Homelessness Prevention—The jurisdiction must describe its planned action steps over the next year to address the individual and families with children at imminent risk of becoming homeless.
5. Discharge Coordination Policy—Explain planned activities to implement a cohesive, community-wide Discharge Coordination Policy, and how, in the coming year, the community will move toward such a policy.

Program Year 1 Action Plan Special Needs response:

Funds to support homeless services will come from the formula programs of City and County, Washington State programs, community resources, including faith-based organizations. Monies will typically be directed at specific needs and programs.

During the coming year needs for food and homelessness prevention will again be funded. Parks will provide activities and food in low-income Census Areas. Benedict House will open to provide transitional housing and services for single men and the Kitsap Community Services organization continues building a new service center, primarily for the homeless.

The area Continuum of Care continues to complete its plan to diminish homelessness by 50% by 2012. Details of needs, priorities and goals are included in the Strategic Plan's Homeless Needs section.

Providers associated with the Continuum of Care are developing plans to deal with discharge needs in the community.

### **Emergency Shelter Grants (ESG)**

(States only) Describe the process for awarding grants to State recipients, and a description of how the allocation will be made available to units of local government.

Program Year 1 Action Plan ESG response:

Not applicable

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## **COMMUNITY DEVELOPMENT**

### **Community Development**

\*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Identify the jurisdiction's priority non-housing community development needs eligible for assistance by CDBG eligibility category specified in the Community Development Needs Table (formerly Table 2B), public facilities, public improvements, public services and economic development.
2. Identify specific long-term and short-term community development objectives (including economic development activities that create jobs), developed in accordance with the statutory goals described in section 24 CFR 91.1 and the primary objective of the CDBG program to provide decent housing and a suitable living environment and expand economic opportunities, principally for low- and moderate-income persons.

\*Note: Each specific objective developed to address a priority need, must be identified by number and contain proposed accomplishments, the time period (i.e., one, two, three, or more years), and annual program year numeric goals the jurisdiction hopes to achieve in quantitative terms, or in other measurable terms as identified and defined by the jurisdiction.

**Program Year 1 Action Plan Community Development response:**

1. Community development needs for this year focus to enhancing economic development, strengthening service provider facilities and long-standing efforts to eliminate architectural barriers in the built environment. Activities specifically funded appear in the projects.xls spread sheet.
2. Priority objectives are incorporated in the Strategic Plan for the general sections of Housing, Homeless Needs, Community Development and Anti-poverty strategies. Timelines are reflected with most specificity in the needs.xls tables associated with the CPMP.

### **Antipoverty Strategy**

1. Describe the actions that will take place during the next year to reduce the number of poverty level families.

**Program Year 1 Action Plan Antipoverty Strategy response:**

1. Economic development initiatives are in place to help improve the circumstances of wage earners at poverty level. The City and County expect to foster a Continuum of Economic Development that brings together those who support economic development at all levels. Local partners include: Washington CASH for micro-enterprises, Kitsap County Community Development Corporation for technical assistance and small loans to existing businesses and The Kitsap Economic Development Board for larger employers and projects occurring locally.

General efforts to revitalize the City with convention center, hotels, new office space, and fresh point of view give hope and opportunity to those who are currently impoverished.

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## **NON-HOMELESS SPECIAL NEEDS HOUSING**

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## **Non-homeless Special Needs (91.220 (c) and (e))**

\*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Describe the priorities and specific objectives the jurisdiction hopes to achieve for the period covered by the Action Plan.
2. Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by this Action Plan.

Program Year 1 Action Plan Specific Objectives response:

1. Special needs of the disabled will continue to be supported in the City's effort to remove sidewalk barriers in a number of selected locations. Concurrent with the physical work to support the needs of those who are disabled in mobility, the City plans to make new efforts to reach those with disabilities of mind, hearing, motion, or seeing.
2. Financial resources specifically for the disabled are limited at all levels presently.

## **Housing Opportunities for People with AIDS**

\*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Provide a Brief description of the organization, the area of service, the name of the program contacts, and a broad overview of the range/ type of housing activities to be done during the next year.
2. Report on the actions taken during the year that addressed the special needs of persons who are not homeless but require supportive housing, and assistance for persons who are homeless.
3. Evaluate the progress in meeting its specific objective of providing affordable housing, including a comparison of actual outputs and outcomes to proposed goals and progress made on the other planned actions indicated in the strategic and action plans. The evaluation can address any related program adjustments or future plans.
4. Report on the accomplishments under the annual HOPWA output goals for the number of households assisted during the year in: (1) short-term rent, mortgage and utility payments to avoid homelessness; (2) rental assistance programs; and (3) in housing facilities, such as community residences and SRO dwellings, where funds are used to develop and/or operate these facilities. Include any assessment of client outcomes for achieving housing stability, reduced risks of homelessness and improved access to care.
5. Report on the use of committed leveraging from other public and private resources that helped to address needs identified in the plan.
6. Provide an analysis of the extent to which HOPWA funds were distributed among different categories of housing needs consistent with the geographic distribution plans identified in its approved Consolidated Plan.

7. Describe any barriers (including non-regulatory) encountered, actions in response to barriers, and recommendations for program improvement.
8. Please describe the expected trends facing the community in meeting the needs of persons living with HIV/AIDS and provide additional information regarding the administration of services to people with HIV/AIDS.
9. Please note any evaluations, studies or other assessments that will be conducted on the local HOPWA program during the next year.

Program Year 1 Action Plan HOPWA response:

Housing activities for this group has typically been accomplished in near-by Seattle. Case management for a very few local residents is managed by the Kitsap County Health District.

### **Specific HOPWA Objectives**

Describe how Federal, State, and local public and private sector resources that are reasonably expected to be available will be used to address identified needs for the period covered by the Action Plan.

Program Year 1 Specific HOPWA Objectives response:

Health District, County and City have agreed this period to focus more clearly on the needs of people with aids, incorporating their housing needs with the substantial lack of affordable housing for those with limited incomes.

### **Other Narrative**

Include any Action Plan information that was not covered by a narrative in any other section.